

BOROUGH OF MANASQUAN AGENDA
April 17, 2023 7:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

As a courtesy to the public this meeting may be attended via zoom. If for any reason the zoom portion of this meeting fails or is disconnected the in-person meeting will continue and action can/will be taken. After signing in you will be put into a meeting room and the Municipal Clerk will allow you access just before the meeting time.

<https://us06web.zoom.us/j/8830046931> or 1-646-876-9923

ID# 883 004 6931

Moment of Silent Prayer

Pledge of Allegiance

Roll Call

Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)

Appointment

1. William Patterson - Shade Tree Member - Unexpired Term Ending 12/31/2023

Proclamations

1. Child Abuse Prevention Month

Approval of Minutes

1. Regular Meeting Minutes - April 3, 2023

Ordinance - First Reading

1. 2393-23 Exceed Municipal Budget Appropriation Limits and Establish CAP Bank

BUDGET INTRODUCTION & RELATED DOCUMENTS

Consent Agenda: These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. 104-2023 Refund Duplicate Permit Fee - Various
2. 105-2023 Exemption of Beach Badge/Parking Pass Fees - Firehouse #2
3. 106-2023 Exemption of Permit Fees - Volunteer Co #2
4. 107-2023 Accepting Resignation SLEO I - Pearce
5. 108-2023 Accepting Resignation of SLEO II - Schocket
6. 109-2023 Authorizing State Contract for Toro Sand PRO 5040 - Recreation
7. 110-2023 Return First Portion of Street Opening Security - 82 Marcellus Ave.
8. 111-2023 Return Planning Board Escrow - Stewart
9. 112-2023 Return Dumpster Security - 85 N. McClellan Ave.
10. 113-2023 Return Beach Access Security - 337 Beachfront
11. 114-2023 Authorizing Scope of Work 2023 NJDOT Discretionary Grant - Collier Engineering
12. 115-2023 Appoint Police Department SLEO I - Smith & Weinstock
13. 116-2023 Authorizing Grant Submission with ABC for Cops in Shops
14. 117-2023 Authorizing Advertisement for PT Seasonal Finance Clerk
15. 118-2023 Increase to Planning Board Secretary Salary for Completing Certification - Acciavatti
16. 119-2023 Refund Water/Sewer Overpayment - 120 South Street
17. 120-2023 Authorizing Joint Study with Monmouth County - Broad St/ South St./Main St

- [18.](#) 121-2023 Authorizing Mayor to Sign Cleaning Contract - Fay's Cleaning Service
- [19.](#) 122-2023 Revising Resolution 307-2022 To Reflect Correct Hourly Rate for SLEO's
- [20.](#) 123-2023 Payment of Bills

Ordinances - First Reading

1. Motion to Withdraw 2392-23 CHAPTER 7 (PARKING), SECTION 7-7.7 (PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS), SECTION 7-7.5 (PARKING TIME LIMITED ON CERTAIN STREETS), SECTION 7-7.8 (PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS), AND SECTION 7-7.10 (ANGLE PARKING)
- [2.](#) 2394-23 AMENDING AND SUPPLEMENTING CHAPTER 16 (FEES) AND AMENDING SUBSECTION 10-3.8 (USE FEES)

Committee Reports

Audience Participation On Any Subject (comments limited to 5 minutes)

Closed Session

1. Contractual - St. Denis - Recreation
2. Litigation - Borough of Manasquan v. Henry

Adjournment

**BOROUGH OF MANASQUAN
ORDINANCE 2393-23**

**CALENDAR YEAR 2023
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Manasquan in the County of Monmouth finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$88,992.26 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Manasquan in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Manasquan shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$311,472.91, and that the CY 2023 municipal budget for the Borough of Manasquan be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that Ordinance 2393-23 was introduced at a meeting of the Mayor and Council of the Borough of Manasquan in the County of Monmouth and State of New Jersey, on the 17th day of April 2023 and was then read for the first time. The said Ordinance will be further considered for final passage by the Mayor and Council at Borough Hall at 7:00 pm on the 15th day of May 2023. At such time and place, or at any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning such Ordinance.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

Passed on First Reading and Introduction: April 17, 2023
Approved on Second Reading and Final Hearing: May 15, 2023

EDWARD G. DONOVAN, MAYOR

**BOROUGH OF MANASQUAN
RESOLUTION
104-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: FRANK A. MORRIS CONSTRUCTION, INC.
1857 CAMBRIDGE DRIVE
WALL, NJ 07719

AMOUNT OF REFUND DUE: \$6,481.00

REASON FOR REFUND: CHANGED PLANS
CHANGED FROM RENOVATION TO NEW HOUSE PERMIT

NAME: COLLINSON HOME IMPROVEMENTS
479 EUCLID AVENUE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$6,045.00

REASON FOR REFUND: OVERPAYMENT
DUPLICATE PERMIT

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
105-2023**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey, that Volunteer Engine Company No. 2 has submitted the members that qualify under Ordinance 2005- 07 “Free Season Beach Badge and Parking Permit for Certain Members of the Volunteer Fire Companies”. These Members responded to 30% or more of the calls of the Unit or are Life Members of Volunteer Engine Company No. 2.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

105-2023

2023 Beach Badge and Parking / Permit Fee Exemption Percentages

Charlie Bass	73%
Sean Boyle	Life
James Cambell	Life
John Clayton	Life
Rob Clayton	Life
Anthony Esdaile	32%
Michael Galos	Life
Jack Herbert Jr.	Life
Jack Herbert IV	35%
David Kircher	Life
Peter Mayer III	Life
Peter Mayer IV	38%
Kevin McCredie	40%
William McKelvey	Life
Darin Muly	35%
Brett Nielsen	Life
David Pearce	34%
Bob Peters	30%
Anthony Pizzillo	37%
William Sutton	Life
Joe Tella	50%
James Hofstetter	Life
Dave Walker	Life

**BOROUGH OF MANASQUAN
RESOLUTION
106-2023**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey, that Manasquan Volunteer Engine Company No. 2 has submitted the members that qualify under Ordinance 2005-07 Section 7 for “Exemption from the Payment of Permit Fees” these Members responded to 30% or more of the calls of the Unit or are Life Members of Manasquan Volunteer Engine Company No.2.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERIA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

2023 Beach Badge and Parking / Permit Fee Exemption Percentages

Charlie Bass	73%
Sean Boyle	Life
James Cambell	Life
John Clayton	Life
Rob Clayton	Life
Anthony Esdaile	32%
Michael Galos	Life
Jack Herbert Jr.	Life
Jack Herbert IV	35%
David Kircher	Life
Peter Mayer III	Life
Peter Mayer IV	38%
Kevin McCredie	40%
William McKelvey	Life
Darin Muly	35%
Brett Nielsen	Life
David Pearce	34%
Bob Peters	30%
Anthony Pizzillo	37%
William Sutton	Life
Joe Tella	50%
James Hofstetter	Life
Dave Walker	Life

**BOROUGH OF MANASQUAN
RESOLUTION
107-2023**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of David Pearce from the position of Special Law Enforcement Officer I from the Manasquan Police Department effective April 6, 2023.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA I LARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
108-2023**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Steven Schocket from the position of SLEO II from the Manasquan Police Department effective March 30, 2023.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___YES ___NO						

**BOROUGH OF MANASQUAN
RESOLUTION
109-2023**

**RESOLUTION AUTHORIZING CONTRACTS WITH
CERTAIN APPROVED STATE CONTRACT
VENDORS FOR CONTRACTING UNITS PURSUANT
TO N.J.S.A. 40A:11-12a**

WHEREAS, the Borough of Manasquan, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Manasquan has the need on a timely basis to purchase goods or services utilizing state contracts for the purpose of the acquisition of Toro Sand Pro5040 for the Mallard Park Recreation Fields; and

WHEREAS, the Borough of Manasquan intends to enter into a contract with: Storr Tractor Company, located at 3191 US 22, Branchburg, New Jersey 08876, and through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current state contracts.

NOW THEREFORE BE IT RESOLVED, that the Borough of Manasquan authorizes the Purchasing Agent to purchase certain goods or services from said contractors by approved New Jersey State Approved ESCNJ Co-Op #22/23-12 pursuant to all conditions of the individual state contracts, with Storr Tractor Company in the amount of \$33,934.83.

BE IT FURTHER RESOLVED, that the governing body of the Borough of Manasquan pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on April 17, 2023.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

CERTIFICATION

Pursuant to a resolution of the Division of Local Government Services, Local Finance Board, dated October 20, 1975, I hereby state that there is annexed hereto a proper certificate of availability of funds executed by the Chief Financial Officer.

MARK G. KITRICK

Mark G. Kitrick, Esq.
Municipal Attorney
2939 Highway 34, Suite 104
Manasquan, NJ 08736

CERTIFICATION

I am the financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 17th day of April, 2023, I hereby certify to the Borough Council of the Borough of Manasquan as follows:

1. Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contracts, which is pending approval by the governing body:

Storr Tractor Company
3191 US 22
Branchburg, NJ 08876

2. The funds certified herein as being available for the aforementioned contract have not been certified by the undersigned as being available for any other contract now pending or in force.

AMY SPERA
Chief Financial Officer

Accounts: _____

Amount \$ _____

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA YES NO						

**BOROUGH OF MANASQUAN
RESOLUTION
110-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: MAC MANAGEMENT PROPERTIES LLC
3005 ROUTE 88
POINT PLEASANT, NJ 08742

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: STREET OPENING – 1ST Return
SO#58/22- 82 Marcellus Ave

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
111-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: MICHAEL STEWART
 19 JAMES PLACE
 MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #17-2022
19 JAMES PLACE
BLOCK: 44.03 LOT: 1
AMOUNT OF REFUND DUE: \$928.50

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
112-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: BARTEN ENTERPRISES LCC
600 HARDENBERG AVE
POINT PLEASANT, NJ 08742

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: Dumpster Security- 85 N. McClellan Ave

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
113-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS a refund of monies is due to the following:

NAME: R. POPVITCH BUILDERS, INC
403 BEL AIRE ROAD
BRIELLE, NJ 08730

AMOUNT OF REFUND DUE: \$10,000.00

REASON FOR REFUND: BEACH ACCESS SECURITY BOND
1/2023- 337 BEACHFRONT

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
114-2023**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Colliers Engineering & Design, 101Crawfords Corner Road, Suite 3400, Holmdel, NJ 07733 for purposes of providing Professional Services for preparing and submitting the FY2023 NJDOT Local Transportation Fund Application, for a per diem rate not to exceed \$3,900.00 for the services outlined in the proposal dated April 12, 2023.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes the Scope of Work for Professional Services for preparing and submitting the FY2023 NJDOT Local Transportation Fund Application.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the April 17, 2023, meeting.

Barbara Ilaria RMC, CMC
Municipal Clerk

CERTIFICATION

I am the chief municipal financial officer charged with the responsibility of maintaining financial records of the Borough of Manasquan, State of New Jersey, and on this 17th day of April 2023 I hereby certify to the Borough Council of the Borough of Manasquan as follows:

Adequate funds are available in an amount sufficient to defray the expenditure of money by the Borough under the following proposed contract, which is pending approval by the governing body:

Colliers Engineering & Design – For providing Professional Services for preparing and submitting the FY2023 NJDOT Local Transportation Fund Application

Account: _____

Amy Spera
Chief Financial Officer

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN
RESOLUTION
115-2023**

WHEREAS, the Borough of Manasquan is desirous of appointing Special Law Enforcement Officers Class I for the year 2023; and

WHEREAS, the Police Captain has submitted the below listed individuals for appointment as Special Law Enforcement Officers Class I for the Borough of Manasquan effective April 24, 2023, at the current contractual rate per hour.

Name	Title	Rate of Pay (Hourly/Salary/Seasonal)	Effective Date From and To	Hours (Part Time/ Seasonal)
Brenden Smith	Class I	\$15.95	05/08/23	Part Time
Matthew Weinstock	Class I	\$15.95	05/08/23	Part Time

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 17th day of April 2023 appoint the above individuals as SLEO Class I Officers in Manasquan Police Department:

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on April 17, 2023.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	A YE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
116-2023**

A RESOLUTION MEMORIALIZING A GRANT APPLICATION SUBMITTED BY THE MANASQUAN POLICE DEPARTMENT FOR A “COPS IN SHOPS” GRANT FROM THE STATE OF NEW JERSEY DIVISION OF ALCOHOLIC BEVERAGE CONTROL GRANT # AL-23-45-05-3

WHEREAS, the Manasquan Police Department has applied for a “Cops in Shops” Summer Shore Initiative 2023 grant from the New Jersey Division of Alcoholic Beverage Control; and

WHEREAS, the Manasquan Police Department has been awarded grant number AL-23-45-05-3 in connection with their application and wishes to accept the Cops In Shop Summer Shore Initiative 2023 grant in the amount of \$1,440.00; and

WHEREAS, said grant monies will fund overtime reimbursement for law enforcement activities that help stop illegal underage alcohol sales and prevent adults from buying alcohol for minors; and

WHEREAS, said sub-award period is between May 24, 2023 through September 15, 2023; and

WHEREAS, the Borough of Manasquan has reviewed said applications and funds approval thereof to be in the best interests of the municipality; and

WHEREAS, said project is a joint project between the State of New Jersey (ABC) and the Borough of Manasquan for the purposes therein described.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan that: 1) as a matter of public policy the Manasquan Police Department wishes to participate with the State of New Jersey (ABC) to the greatest extent possible and accepts and agrees to comply with and fulfill each of the understandings and assurances contained in said application; 2) that the Division of Alcoholic Beverage Control (ABC) be requested to accept said applications on behalf of the municipality; and 3) that the appropriate fiscal officer will accept the funds in connection with said project from the ABC and make disbursements in accordance with said application.

BE IT FURTHER RESOLVED that the Chief of Police, or his designee, is authorized to take all necessary or desirable steps to implement this resolution.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on April 17, 2023.

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

BARBARA ILARIA, RMC, CMC
Municipal Clerk

**BOROUGH OF MANASQUAN
RESOLUTION
117-2023**

WHEREAS, the Borough Finance Department (Department) was recently re-configured, resulting in a significant cost savings to the Borough and a reduction in full time office staff from three employees to two employees; and

WHEREAS the Department general workload spikes considerably in the summer months; and

WHEREAS, it has been determined that the employment of a part-time summer clerk to supplement the current Department staff will suffice to meet the increased summer labor demand.

NOW THEREFORE, BE IT RESOLVED, on the 17th day of April, 2023 by the Borough Council of the Borough of Manasquan, County of Monmouth and State of New Jersey that the Personnel Officer is hereby authorized to advertise for the hiring of a part-time summer clerk to work in the Finance Department between the dates of May 15, 2023 and September 5, 2023.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on April 17, 2023.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
118-2023**

**RESOLUTION OF THE BOROUGH COUNCIL OF
THE BOROUGH OF MANASQUAN, COUNTY OF
MONMOUTH, NEW JERSEY, GRANTING A
SALARY INCREASE TO NANCY ACCIAVATTI**

WHEREAS, the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey received a request from the Planning Board Co-Secretary Nancy Acciavatti for a salary increase for completing and passing a test for the required courses to receive her Planning Board Secretary Certification; and

WHEREAS, the Administration and Finance Committee has reviewed the Certification of Nancy Acciavatti and has determined that it is appropriate to award a salary increase.

NOW, THEREFORE BE IT RESOLVED on the 17th day of April 2023, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

Name	Title	Pensionable Salary Increase	Effective Date
Nancy Acciavatti	Co-Planning Board Secretary	\$2,500	4/17/23

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on April 17, 2023.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANAGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
119-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS a refund of monies is due for the 1st quarter, 2022 water sewer billing to the following:

NAME: SQUAN CUSTOM HOMES
52 TAYLOR AVENUE
MANASQUAN, NJ 08736

PROPERTY: 120 SOUTH STREET

AMOUNT OF REFUND DUE: \$149.72

REASON FOR REFUND: OVERPAYMENT

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough Of Manasquan hereby ratify the refunds in the said amount to the above listed homeowners.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023 meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
120-2023**

**A RESOLUTION AUTHORIZING JOINT STUDY
WITH COUNTY OF MONMOUTH FOR
INTERSECTION OF MAIN STREET, BROAD
STREET AND SOUTH STREET**

WHEREAS, both the County of Monmouth and the Borough of Manasquan (“Entities”) recognize that the intersection configuration of Broad Street, Main Street and South Street (Intersection) presents a challenge to the efficient interface of pedestrian and vehicular traffic; and

WHEREAS, both Entities agree that it would be beneficial to jointly study the intersection dynamics to determine whether some combination of traffic flow reconfiguration, enhanced traffic control measures, etc. might improve the current interface conditions.

NOW THEREFORE BE IT RESOLVED that the Borough of Manasquan agrees to formally work with the County of Monmouth to jointly study the intersection dynamics and consider potential improvements to the current traffic and pedestrian interface.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on April 17, 2023.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
121-2023**

BE IT RESOLVED, that the Hon. Edward Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign Fay’s Cleaning Service Agreement, 1212 Minnehaha Trail, Manasquan, New Jersey, for a term of April 1, 2023 to March 31, 2024

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the April 17, 2023, meeting.

BARBARA ILARIA, RMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
122-2023**

WHEREAS, the Borough Council approved resolution 307-2022 on December 19, 2022; and

WHEREAS, the Borough Council is desirous of revising resolution 307-2022 to reflect the correct contractual hourly rate; and

NOW THEREFORE BE IT RESOLVED, on the 17th day of April 2023 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the following contractual rates be effective according to the table below:

Name	Title	Rate of Pay (Hourly/Salary/Seasonal)	Effective Date From and To	Hours (Part Time/ Seasonal)
Antonio P. Trapani	SLEO II	\$17.84/hrly	01/01/23	Part-Time
Matthew J. Durnien	SLEO II	\$17.84/hrly	01/01/23	Part-Time
Thomas W. Matthews	SLEO II	\$17.84/hrly	01/01/23	Part-Time
Jake A. Mann	SLEO II	\$17.84/hrly	01/01/23	Part-Time
Justin D. Gladdan	SLEO II	\$17.84/hrly	01/01/23	Part-Time
Marshall R. Bitsko	SLEO II	\$18.21/hrly	01/01/23	Part-Time

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be sent to the above-listed employees.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 17, 2023 Council meeting.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN
RESOLUTION
123-2023**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk’s Office.

Current Fund	\$162,971.57
Water/Sewer Fund	\$81,784.42
Beach Fund	\$6,687.38
Grants	\$900.97
General Capital	\$2,455.00
Recreation Trust	\$11,025.10
Misc Trust	\$9,175.72
Animal Control Trust	\$108.40
E. Virginia Pump Station	\$1,206.25
Beach Capital	\$3,804.35

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on April 17, 2023.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

CHAPTER 10 PARKS AND RECREATION AREAS

10-3 PERMITS FOR SPECIAL EVENTS 10-3.8 Use Fees.
[Amended 5-17-2021 by Ord. No. 2351-21]

Use of Parks, Special Events, \$25/hour Runs, etc.	Minimum*
Gymnasium Use	\$75/hour
Basketball Courts-	\$25/hour per court
Mallard, Indian Hill and Curtis Parks	
Mallard Park Special Events: \$25/hour soccer, football, lacrosse, and similar events	
Mallard Park Baseball Fields \$25/hour per field Special Events	
Inline Hockey Rink at Stockton Park	\$25/hour
Tennis Courts at High School	\$25/hour per court
Baseball Fields at Stockton Park	\$25/hour per field
Multipurpose Rooms at St. Denis School	\$20/hour per room
Recreation Annex	\$20/hour per room
Bocce Ball Court at Borough Hall	\$20/hour
Shuffleboard Court - Curtis Park	\$20/hour
Pickeball Court - Stockton Park	\$20/hour
Skatepark - Stockton Park	\$20/hour
Squan Plaza/Miller Preston Way	\$300 minimum*
<u>Manasquan Fieldhouse Turf</u> <u>\$100/hour</u>	
<u>Manasquan Fieldhouse</u> <u>Weight Room \$25/hour</u>	
<u>Manasquan Fieldhouse</u> <u>Wrestling/Exercise Room</u> <u>\$25/hour</u>	

*This fee may be adjusted to account for the need for increased Borough services required to facilitate the program and properly maintain the facility.

**Residents and Non-profit organizations shall be charged up to \$50 per hour for the use of Borough gymnasiums and up to \$20 per hour for multipurpose rooms depending on the nature of the event.

For-Profit vendors who operate programs, events and activities through the Manasquan Recreation Department will be charged a fee equivalent to 25% of the gross total profit of the program, payable to the Manasquan Recreation Department.

**BOROUGH OF MANASQUAN
ORDINANCE NO. 2394-23**

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 16 (FEES) AND AMENDING SUBSECTION
10-3.8 (USE FEES)**

WHEREAS, pursuant to the Revised General Ordinance of the Borough of Manasquan Code refers to Chapter 16 “Fees”; and

WHEREAS, the Borough of Manasquan, County of Monmouth is desirous of amending Chapter 16 “Fees” and Subsection 10-3.8 “Use Fees”; and

NOW THEREFORE BE IT ORDAINED AS FOLLOWS:

SECTION 1: Chapter 10, “Parks and Recreation Areas”, and Subsection 10-3.8 “Use Fees” shall read as follows in Chapter 16 “Fees”:

CHAPTER 10 PARKS AND RECREATION AREAS		
Section	Subsection	Fee
10-3 PERMITS FOR SPECIAL EVENTS [Amended 5-17-2021 by Ord. No. 2351-21]	10-3.8 Use Fees	
	Use of Parks, Special Events, Runs, etc.	\$25/hour minimum*
	Gymnasium Use	\$75/hour
	Basketball Courts	\$25/hour per court
	Mallard, Indian Hill and Curtis Park	
	Mallard Park Special Events: soccer, football, lacrosse, and similar events	\$25/hour
	Mallard Park Baseball Fields Special Events	\$25/hour per field
	Inline Hockey Rink at Stockton Park	\$25/hour
	Tennis Courts at High School	\$25/hour per court
	Baseball Fields at Stockton Park	\$25/hour per field

CHAPTER 10 PARKS AND RECREATION AREAS		
Section	Subsection	Fee
	Multipurpose Rooms at St. Denis School	\$20/hour per room
	Recreation Annex	\$20/hour per room
	Bocce Ball Court at Borough Hall	\$20/hour
	Shuffleboard Court – Curtis Park	\$20/hour
	Pickleball court – Stockton Park	\$20/hour
	Skatepark – Stockton Park	\$20/hour
	Squan Plaza/Miller Preston Way	\$300 minimum*
	Manasquan Fieldhouse Turf	\$100/hour
	Manasquan Fieldhouse Weight Room	\$25/hour
	Manasquan Fieldhouse Wrestling/Exercise Room	\$25/hour

*This fee may be adjusted to account for the need for increased Borough services required to facilitate the program and properly maintain the facility.

**Residents and Non-profit organizations shall be charged up to \$50 per hour for the use of Borough gymnasiums and up to \$20 per hour for multipurpose rooms depending on the nature of the event.

For-Profit vendors who operate programs, events and activities through the Manasquan Recreation Department will be charged a fee equivalent to 25% of the gross total profit of the program, payable to the Manasquan Recreation Department.

SECTION 2: Construction and Effective Date

- (a) Should any section or provision of this ordinance be held invalid in any proceedings, the same shall not affect any other section or provision of this ordinance, except insofar as the section or provisions so held invalid shall be inseparable from the remainder of any such section or provision.
- (b) Chapter 97, et seq., of the Borough of Manasquan Code and all ordinances and parts of ordinances inconsistent with this Ordinance herewith are hereby repealed.
- (c) This ordinance shall become effective following its final passage and publication according to the law.

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that Ordinance No. 2394-23 was introduced at a meeting of the Mayor and Council of the Borough of Manasquan on the 17th day of April 2023 and was then read for the first time. The said Ordinance will be further considered for final passage by the Mayor and Council at Borough Hall, 201 East Main Street, Manasquan, NJ 08736 at 7:00 p.m. on the 1st day of May 2023. At such time and place, or at any such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A copy of this ordinance can be obtained without cost by any member of the general public at the office of the Municipal Clerk in Borough Hall between the hours of 9:00 a.m. and 4:00 p.m. on Monday through Friday except on legal holidays.

BARBARA ILARIA, RMC, CMC
Municipal Clerk

MARK G. KITRICK
Borough Attorney
2329 Highway 34, Suite 104
Manasquan, NJ 08736

Passed on first reading and Introduction: April 17, 2023
Approved on Second reading and Final Hearing: May 1, 2023

EDWARD G. DONOVAN
Mayor